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**St. Lawrence-Lewis  
Counties School  
District Employees  
Medical Plan**

# Memo

**To:** St. Lawrence-Lewis Counties School District Employees Medical and  
Workers' Compensation Plan Participant Superintendents

**From:** The St. Lawrence-Lewis Counties School District Employees Medical and  
Workers' Compensation Plan Board of Directors

**Date:** May 3, 2017

**Re:** 2017/18 Plan Year Board of Directors Designations

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As part of the 2017/18 Plan Year requirements, the St. Lawrence-Lewis Counties School District Employees Medical and Workers' Compensation Plans must formalize the appointments from each district to the Boards of Directors for each of the Plans. Section IV of the Municipal Cooperative Agreement, that each district has signed, states the following:

*The governing body of the Plan, ..., shall be a Board of Directors, composed of one Chief Executive Office or other designated officer of each Participant as selected by such Participant annually.*

To comply with the above provision of the Municipal Cooperative Agreement, the Plan has prepared a sample Board Resolution which can be used by each district to appoint their representative to the Board of Directors for the 2016/17 Plan Year. Please forward a copy of the Board's minutes, which reflects this designation, to Jayne M. Carbone, Plan Administrator, at St. Lawrence-Lewis Counties School District Employees Medical Plan, P.O. Box 697, Canton, NY 13617, so that we will have on file a record of your district's designation.

Should you have any questions pertaining to this request, please feel free to contact Jayne M. Carbone, Plan Administrator, at (315) 379-3000.

## **St. Lawrence-Lewis Counties School District Employees Medical Plan**

Resolution of Board of Education of

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(Name of School District)

WHEREAS, the (Name of School District) is a Participant in the St. Lawrence-Lewis Counties School District Employees Medical Plan: and

WHEREAS, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it

RESOLVED, that the Board of Education hereby designates \_\_\_\_\_  
to serve as the School District's representative on the Plan's Board of Directors: and

RESOLVED FURTHER, that the Board of Education hereby designates \_\_\_\_\_  
to serve as an alternate district representative on the  
Plan's Board of Directors should the district's representative not be able to attend a  
Board of Directors Meeting.

## **St. Lawrence-Lewis Counties School District Employees Workers' Compensation Plan**

Resolution of Board of Education of

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(Name of School District)

WHEREAS, the (Name of School District) is a Participant in the St. Lawrence-Lewis Counties School District Employees Worker's Compensation Plan: and

WHEREAS, Section IV of the Municipal Cooperative Agreement directs this School District to select the Superintendent or a designee to serve on the Plan's Board of Directors, be it

RESOLVED, that the Board of Education hereby designates \_\_\_\_\_  
to serve as the School District's representative on the Plan's Board of Directors: and

RESOLVED FURTHER, that the Board of Education hereby designates \_\_\_\_\_  
to serve as an alternate district representative on  
the Plan's Board of Directors should the district's representative not be able to attend  
a Board of Directors Meeting.